

## How-To: Send money with *Interac* e-Transfer

You need to have:

- An account with a participating bank or credit union
- An active email address or mobile phone number

To send:

1. Log into your online or mobile banking app.
2. Find the feature to “Send an Interac e-transfer” on your banks website. Each bank will handle the procedure a bit differently but generally will include the following steps.
3. Select the bank account you wish to transfer from.
4. Add St. Marys email address [stmaryssudbury@yahoo.ca](mailto:stmaryssudbury@yahoo.ca) as the recipient e-mail address.
5. Enter the amount. There will be no need for security questions and passwords as St. Marys is registered for *Interac* e-Transfer auto deposit.
6. Hit “Send”. That’s all.

Your bank will confirm the transfer has been sent and you should receive an e-mail confirmation when the funds have been deposited.

Your on-line donation will qualify as a charitable donation.